

Internship - Community, Events, Communication (m/f/d)

40h/week, part-time possible | Period: at least three months (longer if part-time) | starting immediately

Application deadline: September 24, 2023 | Location: Berlin

About n-ost

The n-ost network brings together journalists and media initiatives from all over Europe, especially Eastern Europe. We advocate cooperative, self-reflecting journalism and multi-perspective, transnational forms of foreign reporting. We support colleagues and media partners in emergency situations. Through trainings and conferences, we facilitate qualification and capacity building. More at www.n-ost.org.

TASK FIELDS:

- Support in the organization and implementation of network events, panel discussions and workshops in the Berlin office
- Communication with the Berlin Journalists' Network
- Member support and network development
- Assistance with project accounting, reports and documentation
- Support in public relations and web presentation of our projects
- Other duties depending on interest and qualification (e.g., assisting with audio and video production or social media).

WHAT WE EXPECT:

- Interest in Eastern Europe and media topics
- Interest in experiencing and developing an international journalistic network
- Very good knowledge of the English language. Other language skills are an advantage.
- Communicative and social skills, enjoyment of transnational, intercultural cooperation
- Organizational skills and the ability to work independently, carefully and result-oriented
- Initial practical experience in project or event management (this is NOT a journalism internship)

WHAT WE OFFER:

- Insight into an international media NGO
- Experience in project coordination and event organization
- Networking with a European journalistic network
- Cooperation in a friendly, motivated team
- A workplace in our office in the heart of Berlin-Kreuzberg
- Monthly expense allowance in the amount of 500 euros



Prerequisite is enrollment at a college or university during the entire internship period and residence in Berlin.

We look forward to receiving meaningful applications (CV, short letter of motivation including possible start date and scope of employment, certificates if applicable), which you should send via e-mail to rindt@n-ost.org as one (!) PDF document (max. 2 MB) by **September 24, 2023 at 10 pm.**

Lara Rindt will be happy to answer your questions. We reserve the right to conduct interviews prior to the application deadline and accordingly encourage early applications.